

No. 35-05/2025-PO
Government of India
Ministry of Communications
Department of Posts
(DAC Cell)

Dak Bhawan, Sansad Marg,
New Delhi – 110001

Dated: 18.07.2025

To

The Director
Indian Institute of Management Bangalore
Bannerghatta Road
Bengaluru – 560 076

Subject: Letter of Award (LoA) – Assistance for Preparation of Concept Paper and Detailed Paper for the Proposed Scheme on Digital Address Ecosystem.

With reference to your proposal no. 403/71-72 dated 21.05.2025 submitted in response to the Request for Proposal (RFP) No. 35-05/2025-PO dated 30.04.2025, evaluation by the Tender Evaluation Committee (Minutes of Technical Evaluation dated 05.06.20225 and 09.06.2025, Minutes of Financial Evaluation dated 01.07.2025) and Minutes of Contract Negotiation dated 16.07.2025, I am directed to convey the approval of the Competent Authority for the award of contract to the Indian Institute of Management, Bangalore, for preparation of the Concept Paper and Detailed Paper for the Proposed Scheme on Digital Address Ecosystem with the following Key Details of Award:

Key Details of the Award:

- (1) Assignment:** Assistance in preparation of Concept Paper and Detailed Paper for the proposed scheme on Digital Address Ecosystem.
- (2) RFP Reference:** 35-05/2025-PO dated 30.04.2025
- (3) Contract Value (including GST):** ₹49,64,850/- (Rupees Forty-Nine Lakh Sixty-Four Thousand Eight Hundred Fifty only)
 - (a) Basic Rate:** ₹42,07,500/- (Rupees Forty-Two Lakh Seven Thousand Five Hundred only)
 - (b) GST @18%:** ₹7,57,350/- (Rupees Seven Lakh Fifty-Seven Thousand Three Hundred Fifty only)



- (4) **Terms and Mode of Payment:** As prescribed in the RFP.
- (5) **Project Duration:** 120 days from the date of signing of the contract.
- (6) **Performance Security:** 3% of the contract value, rounded off to nearest thousand i.e. ₹1,49,000/- (Rupees One Lakh Forty-Nine Thousand), to be submitted in the form and in the manner as prescribed in the RFP. The performance security shall be valid for a period of 45 days post six months of completion of engagement.

2. It is requested to acknowledge the acceptance of this Letter of Award within 7 days and submit the Performance Security in prescribed format as per RFP conditions. The formal contract agreement will be signed upon receipt of the Performance Security.

3. This is for information and necessary timely action at your end.

Sincerely,



(Vivek Kumar Daksh)

DDG (Postal Operations)

Department of Posts

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